Application for professorial promotion

Head of Department report

Name of Applicant:	{{name}}	
Department:	Main Department: {{main_department}}	
	Secondary Department: {{secondary_department}}	
Grade Applied For:	{{applied_for}}	

Are the details provided by the applicant correct to your knowledge?	Yes/No
Have you consulted relevant senior colleagues on this application?	Yes/No
In your view, does the applicant merit promotion?	Yes/No

Summarised view from the HoD and other senior colleagues who have been consulted on this application. Please highlight any reservations or aspects of the applicant's contribution that the Academic Promotions Committee needs to be aware of?

Academic Citizenship

Please comment specifically on the applicant's contribution to Academic Citizenship.

Research

Please comment specifically on the applicant's contribution to research and the application of research.

Teaching and Scholarship

Please comment specifically on the applicant's contribution to teaching and the promotion of learning.

Please summarise any additional contextual evidence which you consider to be relevant to the candidate's application. If the applicant has provided details of any particular individual circumstances please confirm that this reflects your understanding of any mitigations agreed with the applicant.

To be completed by the Head of Department:

I confirm that I have followed the guidance for Heads of Departments at https://www.york.ac.uk/admin/hr/pay-and-grading/professorial-promotion/hods/ and I have considered any special circumstances the applicant has shared in their application.

Name:	**Date:**

Please send a link to this HoD report to the applicant so they are able to review and sign by the deadline required.

To be completed by the applicant:

I have read the comments made by my Head of Department and other senior colleagues

I accept them / I wish to add additional comment

The applicant should enter any additional comments here

Name:	**Date:**