

University Teaching Committee Agenda

Meeting to be held on Thursday 28 September 2023 at 13.30 pm in Room H/G21, Heslington Hall, Campus West

Papers are available in the UTC Papers Folder. Members unable to attend are asked to inform David Gent in advance (email david.gent@york.ac.uk).

Please see the Category 2 Agenda [final page] for items which are: [a] information provided for information only, where discussion is not required or expected, unless a request is made to escalate an item to Category 1 and [b] supplementary information and data for items on the Category 1 Agenda.

Category 1 - Main Agenda

Section 1: Standing Items

No.	Item	Item Code	Status	Lead(s)
1.1 13.30hrs	Welcome and apologies for absence	N/A	To note	All Members
1.2	Declaration of Interests in items on the Agenda	N/A	To note	Chair
1.3	Terms of Reference and Membership	UTC.23-24/1	To endorse	Secretary
1.4	Annual Schedule of Business for 2023-24 (draft)	UTC.23-24/2	To note	Secretary
1.5 13.35hrs	Unreserved Minutes of the UTC meeting held on 13 July 2023	UTC.23-24/3	To confirm	Chair
1.6	Action Tracking and Matters Arising from the Minutes	UTC.23-24/4	To note	Chair
1.7	Report of Chair's Action taken since the last meeting	UTC.23-24/5	To note	Chair
1.8 13.40hrs	Oral Report from the Chair	N/A	To receive	Chair
1.9 13.50hrs	Oral report from the Student Representatives	N/A	To receive	Student Reps

Section 2: Strategic Development, Performance Monitoring and Student Insight items for consideration and/or decision

Secretary's Note: the agenda has been reordered since the first circulation of papers as some presenters need to leave the meeting early. As a result, paper numbers are out of sequence.

No.	Item	Item Code	Status	Lead(s)
2.1 14.00 hrs	Inclusive Education: Report on 2022-23 and Annual Priorities for 2023-24	UTC.23-24/12	To consider	Associate Dean (TLS), Social Sciences; Head of Apprenticeships and Inclusive Learning
2.2 14.10hrs	National Student Survey Results 2023	UTC.23-24/7	To consider	Chair
2.3 14.30hrs	TEF 2023: Outcome and Reflection Confidential until 28 September	UTC.23-24/6	To consider	Director of SAAA
2.4 14.40hrs	Graduate Outcomes Survey: a) Report on 2023 results b) Assurance Report on OfS B3 data	UTC.23-24/8a UTC.23-24/8b	To consider To consider	Director of Careers and Systems; Acting Secretary
Break				
2.5 15.10hrs	Employability: a) Employability Advisory Group: Report and Future Plans b) Annual Report on Employability 2023	UTC.23-24/9 UTC.23-24/10	To consider To note	Associate Dean (TLS), Sciences; Director of Careers and Systems
2.6 15.25hrs	Access and Participation: Annual Report and plans for Access and Participation Plan	UTC.23-24/11	To consider	Access and Participation Plan Manager
2.7 15.40hrs	YUSU Excellence Awards	UTC.23-24/13	To note	YUSU Academic Officer

Section 3: Policy and Regulatory Matters

No.	Item	Item Code	Status	Lead(s)
	None for this meeting	N/A	N/A	N/A

Section 4: Quality Assurance Processes

No.	Item	Item Code	Status	Lead(s)
4.1 15.50 hrs	Oral update on Annual Review process	N/A	To receive	Associate PVC (TLS)

Section 5: Sub-committee Summaries and Meeting-related information

No.	Item	Item Code	Status	Lead(s)
5.1 16.00 hrs	Standing Committee on Assessment: a) Terms of Reference and Membership b) Summary of the meeting held July 2023	UTC.23-24/14 UTC.23-24/15	To approve To note	Chair of SCA
5.2 16.10 hrs	Faculty Learning and Teaching Group: notes from the following meetings: a) Arts and Humanities, 5 July 2023 b) Social Sciences, 5 July 2023 c) Sciences, 28 June 2023	UTC.23-24/16 UTC.23-24/17 UTC.23-24/18	To receive	Associate Deans, TLS

Date of the next meeting: Thursday 9 November, 9.30 am.

David Gent

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[Category 2 items on next page]

Items relating to the Meeting to be held on Thursday 28 September at 13.30 pm in Room H/G21, Heslington Hall, Campus West

Category 2 Agenda Items are provided for: [a] information only, where UTC discussion is not required or anticipated, unless a request is made to escalate an item is from Category II to Category I for consideration OR as [b] supplementary information and data for items on the Category I agenda.

Section 6: Category 2 Items

Items for Information

No.	Item	Item Code	Cross-reference to Category I Agenda Item (where relevant)
6.1	Apprenticeship Monitoring Board: minutes of the meeting held June 2023	UTC.23-24/19	N/A
6.2	Turnitin Feedback Studio Update	UTC.23-24/20	N/A
6.3	Supporting appendices for TEF paper (confidential until 28 September) a) OfS Panel Statement from TEF 2023 b) Russell Group Provisional TEF awards	UTC.23-24/6, Appendix 2 & Appendix 3	Item 2.3, TEF Outcome Paper
6.4	NSS Questionnaire 2023 (Appendix 1 of NSS paper) [other appendices to that paper linked in the paper itself]	UTC.23-24/7, Appendix 1	Item 2.2, NSS Results
6.5	Revisions to Procedure and Guidance made under Senate's scheme of delegated authority: - Revised guidelines on recording of lectures, seminars and other sessions by students.	N/A	N/A

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